

9 Apr 74


MEMORANDUM FOR D/Pers

SUBJECT: Time in Grade Requirement for Promotion

In our instructions to the various Panels being established in the Career Services, I would hope we could include some language which prevents the growth of rigid time-in-grade requirements before people can be considered for promotion. Obviously, some time in grade is in most cases appropriate, but I do think the Panel should be required to look at all personnel in a certain grade level and not arbitrarily exclude all those with less than a year (or some such figure) in grade. Could you comment?

STATINTL

W. E. Colby
Director

 requests your comments by Monday.